



CNY RPC: Q1 Board Meeting
February 3rd 2020, 10 am to 12 pm
OneGroup Center, Syracuse NY

Agenda

- 10:00 am** **Welcome & Introductions**
- 10:10 am** **Quick Review of CNY By-Laws**
- 10:25 am** **Approval of December 2019 Minutes (*Motion Requested*)**
- 10:30 am** **CNY RPC Issues: Then & Now**
- 11:00 am** **Break-Out Groups**
- 11:30 am** **Key Partner Appointments (*Motion Requested*)**
- 11:45 am** **RPC Announcements**
- 12:00 pm** **Adjourn (*Motion Requested*)**

Important Dates to Remember:

- **2nd Quarter Board Meeting:** May 4th, 10 am to 12 pm at OneGroup Center
- **HARP/HCBS Workgroup:** February 19th 2020 - 10 am to 11:30 am at Prevention Network
- **Children and Families Subcommittee:** February 14th 2020 from 10am to 12 pm at OneGroup Center
- **Workforce Development Group:** February 28th 2020 from 10 am to 12 pm at Liberty Resources
- **Care Management Roundtable:** February 13th 2020 from 10 am to 11:30 am at Liberty Resources
- **CFTSS/HCBS "Show & Tell" Event:** March 13th from 10 am to 1 pm at the Holiday Inn in Liverpool

2020 Board Meeting Dates:

1. May 4th 2020 from 10 am to 12 pm
2. September 21st 2020 from 10 am to 12pm
3. December 7th 2020 from 10 am to 12 pm

Your RPC Coordinator

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Minutes Completed on: 2/20/2020
Approved on: 5/4/2020



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Board Attendance				
	Name	Attendance	Organization	Stakeholder Group
1	Carrie Doran	Y	Liberty Resources	CBO
2	Liz Smith	Y	Unity House	CBO
3	Lisa Tanner	Y	ICAN	CBO
4	Laura Eannace	Y	The Neighborhood Center	CBO
5	Yvette Borne	Y	Hillside Children's Center	CBO
6	Eric Bresee	N	Farnham Family Services	CBO
7	Eric Stone	N	Trinity Health System	H&Hs
8	Monika Taylor	Y	Crouse Health System	H&Hs
9	Deanne Meyers-Acome	Y	Oswego Health	H&Hs
10	Scott Ebner	Y	Circare	H&Hs
11	Lisa Volo	Y	MVHS	H&Hs
12	Danielle Martin	Y	CNYHHN	H&Hs
13	Lauren Wetterhahn	Appointed @ Mtg	CNY Care Collaborative	Key Partner
14	LeslieAnn Regen	Appointed @ Mtg	MAS	Key Partner
15	Beth Hurny	Appointed @ Mtg	Prevention Network	Key Partner
16	Megan Stuart	Appointed @ Mtg	Housing And Homeless Coalition CNY	Key Partner
17	Shari Weiss	Appointed @ Mtg	Cayuga Co Comm Health Network	Key Partner
18	Lauren Davie	Appointed @ Mtg	Central Region Addictions Resource Center	Key Partner
19	Mark Thayer	Y	Cortland Co. DCS	LGU
20	Raymond Bizzari	N	Cayuga Co. DCS	LGU
21	Teisha Cook	N	Madison Co. DCS	LGU
22	Nicole Kolmsee	Y	Oswego Co. DCS	LGU
23	Robin O'Brien	Y	Oneida Co. DCS	LGU
24	Lisa Alford	Y	Onondaga Co. DCS	LGU
25	Stephanie Pestillo	Y	Fidelis	MCO
26	Colleen Klintworth	Y	Excellus/Centene Health	MCO
27	Angela Vidile	N	MVP	MCO
28	Jennifer Earl	Y	United Health Care/Optum	MCO
29	Katherine O'Connell	Y	Molina Healthcare	MCO
30	Carly Delvecchio	Y	YouthPower	PYF
31	Jennifer Daly	Y	Advocate	PYF
32	Carole Hayes Collier	Y	AccessCNY	PYF
33	Ashley Dailey	Y	Prevention Network	PYF
34	Jennifer Pedersen	Y	ICAN	PYF
35	Kirsten Hubel	Y	CCSI	PYF
36	Laura Zocco	Y	OMH Field Office	State Government
37	Beth Rinflet-Fleming	Y	OASAS Field Office	State Government
38	Debra Walker	Y	Beacon Health	BHO
39	Katie Weldon	Y	Helio Health	BHCC Lead
40	Kelly Lane	Y	The Neighborhood Center	BHCC Lead
41	Carol Tytler	Y	Family Counseling Services of Cortland CO.	BHCC Lead

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Guest Attendance		
	Name	Organization
1	George Blakeslee	Hutchings Children Psychiatry
2	Colleen Callaghan-Kirkland	Conifer Park
3	Derek English	ACR Health
4	Johanna George	Circare
5	Terri Hargrave	Project TEACH
6	Trisha Kelly	ACR Health
7	Mat Roosa	Onondaga County
8	Sarah Singer	Circare
9	Lauren Wetterhahn	CNYCC
10	Lori Kicinski	RPC
11	Emily Childress	RPC
12	Beth Solar	RPC
13	Moreen Ryan	Project TEACH

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CNY RPC 1st Quarter Board Meeting Minutes

Welcome & Introductions

Katie and the Co-Chairs (Robin and Scott) welcomed the group at 10:04 am and the board members introduced themselves. Guests introduced themselves. Katie had new and returning board members self-identify.

Quick Review of CNY By-Laws

PDF copy was sent out and reviewed previously with new board members.

- Katie reviewed the bylaws and how any changes must be voted on. She identified nonvoting and voting stakeholder groups. Katie reviewed collective stakeholder representation.
- Scott referenced ways to outreach other stakeholders that may have information to bring to the RPC.
- Board terms are three years. Elections will be held at the end of three years, not staggered.
- Additional bylaw was approved to extend community co-chair term by one year to maintain consistency in RPC leadership.
- Katie reviewed the attendance policy and participation expectations. Quorum has been identified as three members per stakeholder group. Voting policy is one vote per person.

Approval of December 2019 Minutes (*Motion Requested*)

Scott requested that minutes be reviewed and a motion be made to approve the minutes from Q4 2019. Carole Hayes Collier made a motion; Carrie Doran seconded. All were in favor; none opposed. Minutes were passed and will be posted to the CLMHD website.

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CNY RPC Issues: Then & Now

The group reviewed the current and past issue slate. Many of these issues have been referred, and/or closed. The issue slate was sent out to board members prior to the meeting. Scott outlined the process of issue identification, vetting, and the state presentation.

- The group discussed that workforce has been a dominant theme for the CNY RPC but there are many other identified issues. When identifying issues, Katie stressed the importance of maintaining focus of Medicaid redesign.
- Katie discussed Issue 5 regarding informed consent and the process it has gone through from identification in May 2019. This issue was originally brought up at the Q3 2019 board meeting and since has been bounced to the HARP/HCBS/Health Home (HHH) workgroup to narrow the focus and identify possible solutions.
 - o Scott reviewed the discussion from 2019 Q4 meeting. Carole Hayes Collier spoke on the HHH workgroup's conversation regarding desire for a universal consent form.
 - o Board recommendations are outlined in issue slate.
 - o HHH workgroup will continue to discuss this topic at their monthly meetings
- A possible issue was submitted via email by Eric Bresee related to MAS confidentiality. Katie read the email to the group to clarify that MAS doesn't seem to be 42 CFR compliant with their online ride system and submitting requests and the 2015 DOH form breaches confidentiality of the client.
 - o Nicole Kolmsee (Oswego DCS) stated that by logging in on behalf of a recipient, you can see all of their scheduled rides with attached providers.
 - Scott called on Johanna (Guest Member) to discuss work being done by Circare where they are collecting data regarding concerns with MAS including 2015 forms, ride scheduling, etc.
 - o Nicole noted in house training was presented by MAS, through the training, it was discovered that you can see all of the participant's rides; previously unknown to MAS.

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- Johanna asked how this was different than going into PSYCKES and seeing all of their claims?
 - Discussion revolved around consent and care management functions.
 - Are Care Managers putting MAS on DOH 5055 consent/Health Home consent form for enrollment?
 - Posed question to OASAS providers as to what consent process MAS is included on?
 - Colleen Klintworth asked if Care Managers are explaining the MAS consent to fully inform participants that they will have access to view this information?
- The group continued to chat about MAS barriers, including the 2015 Form.
 - Jennifer Daly brought up the difficulties around the 2015 form and how providers are not willing to sign. A discussion followed regarding eligible providers, MAS “courtesy” rides no longer an option.
 - Lisa Alford (Onondaga DCS), stated some providers will charge for completing MAS 2015 form.
 - Teresa Hargrave (Guest Member) requested that the RPC gather information from providers as to why they are not completing the forms. Pushback could be due to physician not wanting to sign nonclinical forms as expertise is focused on clinical tasks and engagement.
 - Mark Thayer (Cortland DCS) noted the frustrations are on both sides. Goal should be to problem solve and coordinate efforts.
- Scott identified and presented translation services as being a barrier for Circare.
 - Obtaining behavioral health translation services is extremely difficult. There is a disparity between medical and behavioral health translation services. There is shared responsibility between MCO and providers and care management. Scott opened it up for discussion.
 - Monika Taylor spoke to the struggle with having an in person translator available when needed; multiple issues i.e. group sessions.

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- Carly Delvecchio noted Jericho Road Organization in Buffalo focuses on refugee population.
- Laura Zocco stated MCO contracts should reimburse for translation services. The state is working heavily to ensure language access as a priority.
- Scott noted that in limited ways, hiring individuals who speak a language can work. Also referenced working with agencies that are not Medicaid billable, to provide services and become Medicaid billable.
- This topic will be moved to the HHH workgroup.
- Jennifer Earl referenced looking into regulations regarding reimbursement as part of this process.
- Katie asked if the board would like to make this an official issue. Scott asked for a motion. Nicole Kolmsee made a motion; Katharine O'Connell seconded. All were in favor; none opposed. Issue was approved and will be added to the slate.

Break-Out Groups

Board members were asked to separate by stakeholder group for a break out group session. The group was asked to on board new board members, discuss ways to stay connected after board meetings, and discuss any potential issues for the board. Break out groups lasted for 25 minutes.

- After the group came back together, Katie asked for a report out from each stakeholder group.
 - CBO: Shared similar challenges and discussed involvement in workgroups
 - HHSP: Discussed a number of recommendations regarding communication structure between health systems. There are many opportunities for collaboration with the various RPC stakeholder groups. DOH has a strong county focus versus regional focus.

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- **BHCC**: Previously had structures in place for communication. Welcomed the additional opportunity.
- **MCOs**: Beginning of RPC, MCOs would meet between board meetings. Wish to re-establish this.
- **PFY**: Discussed peer networking group that meets once a month, second Thursday of the month, 10am to 2pm, lunch served, email: centralnypng@gmail.com. The group discussed that this is an opportunity to bring RPC issues for discussion and adding peer perspective. Currently, two surveys being finalized to be sent out regarding peer workforce: one for the peer employee and one for the employer agency.
- **DCSs**: Meet twice a month if anyone has items to bring to them.

Key Partner Appointments (*Motion Requested*)

The board received a nomination slate of Key Partners for the region. They were asked to review the 6 nominations for the 6 available seats. Katie asked if there were additional nominations.

- Scott noted that the HHSP talked about inviting local DOH and DSS to the RPC.
 - The group decided that they will expand the Key Partner seat to add a 7th representative if Katie is successful in recruiting.
- A motion was request to approve the Key Partner Slate. Mark Thayer made a motion; Katharine O'Connell seconded. All were in favor, none opposed. Key Partners were officially appointed to the board and will attend Q2 meeting in May.

RPC Announcements

Katie and other members gave updates to the board regarding the RPC and regional events.

- Currently there are two vacancies: Capital and Long Island Coordinators
- The RPC recently hired a new WNY Coordinator, North Country Coordinator, and an Assistant Director

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- There is a CFTSS/HCBS networking event in March (dates below)
- The Syracuse University Care Coordination Certificate Pilot Program started on 1/31/20. The course will last for 10 weeks. Currently there are 30 Care Managers in the class. Data and feedback on the course will be reviewed at the CNYCC Advisory Board meeting at the mid-point of the course.
- Lauren Wetterhahn (Guest Member) mentioned that CNYCC has a recruitment grant focused around hiring psychiatrists, psych NP and PA and the grant will allow CNYCC to pay half the placement costs. Katie will send out the application to members.
- Teresa Hargrave (Guest Member) from Project TEACH described a crash course in child and adolescent psych for any prescribers. Flyers were handed out and the electronic version will be sent to Katie for distribution
- Jennifer Daly (C&F Co chair) encouraged board members to join or send staff to the C&F Subcommittee meetings. Next meeting date is below.

Adjourn (Motion Requested)

Scott asked for a motion to adjourn. Jennifer Daly made a motion; Lisa Alford seconded. All in favor; none opposed. Meeting adjourned at 12:00 pm.

Meeting minutes will be approved at the Q2 board meeting in May

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